

REPORT OF ADMINISTRATION AND DEMOCRATIC SERVICES MANAGER

**SUBJECT:
TO CONSIDER A CHANGE TO THE CALENDAR OF MEETINGS IN MARCH 2019**

Purpose of Report

To consider moving meetings currently scheduled to take place on 13 March to 06 March 2019.

Introduction/Background

Members will recall that the Calendar of Meetings 2018/19 was approved at the meeting of the National Park Authority held on 28 March 2018. Since then, officers have realised that the date of the National Parks UK Member Induction session, which is due to take place in Brecon between 12 and 14 March 2019, clashes with meetings of the Development Management Committee and Employee Forum currently scheduled for 13 March 2019.

Options

In view of the fact that several Members have expressed an interest in attending the Induction in Brecon, it is suggested that consideration be given to moving the Development Management Committee and Employee Forum to the 6 March 2019. Moving it by one week would still maintain the usual 6/7 week period between Development Management Committee meetings.

If Members were minded to agree to this change, it would also be necessary to move the Operational Review Committee from the 6 March to the 27 March, a date when there are no meetings timetabled. A copy of the suggested revised timetable for the month of March 2019 is appended to the report for information.

The alternative scenario is to leave the meetings as currently timetabled, but this would mean that those Members attending the Induction in Brecon would be unable to attend the March Development Management Committee.

Financial considerations

There are no financial implications of moving meetings already scheduled to an alternative date.

Risk considerations

There is a risk that the meeting would not be quorate as the quorum for the Development Management Committee is nine Members.

RECOMMENDATION:

- a) That the meetings of the Development Management Committee and Employee Forum be moved from 13 March 2019 to 6 March 2019; and**

- b) That the meeting of the Operational Review Committee be moved from 6 March to 27 March 2019.**

Background Documents

Report to National Park Authority 28 March 2018: Calendar of Meetings 2018/19

(For further information, please contact Janet Evans, Administration & Democratic Services Manager on 01646 624834 or by emailing janete@pembrokeshirecoast.org.uk)

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Consultee: Tegryn Jones, Chief Executive*

March 2019

	Monday	Tuesday	Wednesday	Thursday	Friday
	25 Feb	26	27	28	1 Mar
25 - 28/2					Half Term
	4	5	6	7	8
4 - 7/3			10:00 12:00 DM Committee 12:30 14:00 Employee for		
	11	12	13	14	15
11 - 14/3		Members' Induction Brecon			
	18	19	20	21	22
18 - 21/3			10:00 12:00 NPA 12:30 14:00 CE PR Panel		
	25	26	27	28	29
25 - 28/3	09:30 12:30 DM Site Inspection		10:00 12:00 Operational Review 12:30 14:00 Working Gro		

Caroline Llewellyn

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