

Chief Executive Performance Review Panel

Minutes of meeting held on Tuesday 11 April 2017 CE's Office Llanion Park 9.30am

Present:

Cllr. Mike James Chair of Authority
Gwyneth Haywood Deputy Chair of Authority
Cllr Mike Williams Chair of Audit and Corporate Services Review Committee

Tegryn Jones, Chief Executive, for item 5
June Skilton, Personnel Manager as Facilitator

1. Apologies
None
2. Declarations of Interests
None.
3. Minutes of meeting held on 1 December 2016
The minutes were confirmed as correct.
4. Exclusion of public
The panel excluded the public from the meeting.
5. Review of progress against the targets and objectives set for the Chief Executive and agreeing objectives for 2017-18

The panel considered a report prepared by the Chief Executive in relation to this year's targets and discussed issues arising with him.

The panel congratulated the Chief Executive on the past year in difficult circumstances.

Resolved:

- a. That the panel was fully satisfied with performance.
- b. That the panel indicated the need to focus on the following in 2017-18:
 - i. Ensure that the Authority manages its financial situation.
 - ii. Ensure that staff are able to raise and discuss concerns, with appropriate resolution.
 - iii. Ensure that corporate planning meets the needs of the Wellbeing of Future Generations Act and other legislative changes along with stronger public engagement in the process.

- iv. Continue to engage with and influence the local and national political environment.
- v. In anticipation of a minimum 4 new NPA members this year, ensure that they are supported by effective induction in to the role.

The meeting ended at 10.50 am

JS 21/04/17