

REPORT OF THE FINANCE MANAGER

**SUBJECT: LICENCE APPROVALS IN ACCORDANCE WITH SECTION 78 and
VARIATION TO SECTION 72 IN ACCORDANCE WITH SECTION 73
OF THE FINANCIAL STANDARDS (REVISED 2012)**

Purpose of Report

1) Authorisation is required in accordance with Section 78 of the Financial Standards (2012) that where there is a licence under any one agreement over £10,000 approval must be obtained from the National Park Authority.

Approval is required for an ice-cream tender concession licence for the summer of 2015 at Manorbier car park to the value of £11,700 and a further licence for 5 days filming at Castell Henllys for £12,000.

2) Section 72 of the Authority's Financial Standards states that order value between £10,000 and £25,000 ~ selection shall be made in accordance with the "Quotations/Tenders Procedure (that quotations should be obtained from at least three suitable suppliers, who must be able to offer best value to the Authority in terms of supporting the Procurement Strategy). However Standard 73 stipulates that section 72 shall be suspended and overridden if there is a risk on loss of income or grant.

The Authority has been awarded an Access grant of circa £145k from Welsh Government with the tight schedule of 24/3/15 for the submission of the grant claim . Due to the time constraints that this imposes quotes for two projects for work at Freshwater East, £10,854 and Abereddy, £11,453, were obtained from a single supplier. The prices offer good value when compared to the cost of undertaking similar work. The contractor has considerable experience in hard surface path and road construction. The Authority has used the contractor in past and we are satisfied with the quality of their work. The contractor also has the capacity to be able to deliver the work by the deadline of 24th March. The grant has also been used to fund the purchase of vehicles to improve visitor access to Castell Henllys Iron Aged Fort. Staff have reviewed various options and concluded that a used Skoda Yeti would be appropriate to serve the needs of the centre. A suitable vehicle was sourced via Fred Rees Garages of Haverfordwest at a cost of approximately £12,500.

Recommendation.

Members are asked to approve the issue of both the licences and the variation from Financial Procedure No.72 for the awarding of the contracts at Freshwater East and Abereddy and the purchase of the Skoda Yeti.