

REPORT OF CHIEF EXECUTIVE

SUBJECT: STRATEGY TASK AND FINISH GROUPS

Purpose of Report

This paper recommends Terms of Reference for Strategy Task and Finish Groups and proposes setting up two groups.

Introduction

The National Park Authority (NPA) recently agreed to set up Strategy Task and Finish Groups to oversee the development of new approaches to delivering services.

Terms of Reference

Annex A proposes generic Terms of Reference for the Groups.

New Groups

This paper proposes to set up two groups:

1. to explore alternative ways of managing car parks owned or leased by the Authority.

It is expected that this group will complete its work and report back to the Authority by March 2016.

2. to explore potential changes to the provision of information to visitors, including the future roles of Tourist Information Centres and Visitor Centres.

It is expected that this group will initially report back by March 2016, but subject to approval by the Authority will continue past that date.

Financial considerations

Minimal additional direct costs due to increased travelling by Members to attend meetings.

Risk considerations

This approach seeks to involve Members early on in the development of proposals and therefore could be considered as limiting risk.

Compliance

No particular issues although involving Members early on in the process of developing proposals could be considered good practice.

Human Rights/Equality issues

The are no specific Human Rights or Equality issues from this proposal.

Biodiversity implications/Sustainability appraisal

The proposed policy contributes towards a fairer society.

Welsh Language statement

There are no specific Welsh Language issues from this proposal, and all meetings will meet the requirements of the Authority's Welsh Language Scheme.

Recommendation:

Members are asked to agree:

- **the proposal to set up two groups one looking at the future management of car parks and one at the future provision of information to visitors ;**
- **the proposed Terms of Reference included as Annex A, and**
- **the membership of the Strategy Task and Finish Groups.**

Background Documents

(For further information, please contact Tegryn Jones, Chief Executive, on 01646 624803 or by emailing tegrynj@pembrokeshirecoast.org.uk)

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Consultees: Leadership team

ANNEX A

STRATEGY TASK AND FINISH GROUP TERMS OF REFERENCE

Role/purpose

The role of the Task and Finish Group to be determined by the Authority.

Membership

To comprise:

6 Members of the Authority, on a 2:1 ratio of Pembrokeshire County Council (PCC) and Welsh Government (WG) Members.

The Chief Executive to nominate relevant officers.

Members to determine Chairmanship at the inaugural meeting.

The membership to last until the Task and Finish Group has completed its task.

Quorum

To include at least two PCC and one WG Member.

Accountability

The Task and Finish Group will report its findings to the National Park Authority by the set deadline.

Mode of operation

Meetings will be arranged as and when necessary.