**Chief Executive Performance Review Panel**

**Minutes of meeting held on Thursday 29th May 2014**

**Green Room Llanion**

Present:

Cllr Mike James Chair of Authority

Cllr Mike Williams Chair of Development Management Committee

Ted Sangster

Tegryn Jones Chief Executive for item 6

June Skilton Personnel Manager Facilitator

1. Appointment of Chair

Councillor James was appointed as Panel Chair.

1. Apologies

There were no apologies for absence.

1. Declarations of Interests

There were no declarations of interest.

1. Minutes of meeting held on 27th November 2013

The minutes were confirmed as a correct record.

1. Exclusion of Press and Public

Resolved that Press and Public be excluded from the meeting.

1. To Review and set targets for the Chief Executive Officer (National Park Officer)

The panel considered a report prepared by the Chief Executive reviewing progress as regards his personal targets for 2013-14. The Chief Executive presented his report and the Panel questioned him on its contents.

The panel congratulated the Chief Executive on the past year.

Resolved:

1. That the panel was satisfied with performance.
2. That the panel set as targets for 2014-15 (subject to specific detail to follow from the CE)
	* Managing the financial situation whilst maintaining service delivery and staff engagement
	* Supporting National Parks Wales alongside PCNPA priorities.

JS19-06-14