

REPORT OF THE ADMINISTRATION AND DEMOCRATIC SERVICES MANAGER

**SUBJECT:
CALENDAR OF MEETINGS 2012/2013**

As Members will be aware, the current calendar of meetings comes to an end in June 2012 following the Annual General Meeting. Bearing in mind comments from Members in the past about the length of meeting days and the weight of the agendas involved, an attempt has been made – where possible – both to reduce the number of meetings per day, and to give consideration to the combinations of meetings to be held on the same day.

The draft calendar for 2012, leading into 2013 is attached for your consideration. You will note that it incorporates slots for a Scrutiny Committee; you will recall that Members from both this Authority and the Brecon Beacons National Park Authority have been involved over the past 18 months in a joint scrutiny project funded by the Welsh Government Scrutiny Fund. A report on the project, together with how scrutiny can be more formally introduced into the work of the Authority will be presented to Members later in the year, therefore potential dates have already been identified in the calendar to accommodate this.

Also shown in the calendar are the principal external events to which Members are invited during the course of the year. As each date approaches, Members will be asked to consider the Authority's representation at these events and you are, therefore, asked to note the dates in your diaries.

RECOMMENDATION:

That the calendar of meetings for 2012/13 be approved.

(For further information, please contact Janet Evans on extension 4834 or by e-mailing janete@pembrokeshirecoast.org.uk)

PEMBROKESHIRE COAST NATIONAL PARK AUTHORITY
TIMETABLE OF MEETINGS 2012/2013



Wed 13 June	National Park Authority AGM and Ordinary Meeting	10.00am
	<i>Member Induction</i>	1.30pm
Wed 20 June	Development Management Committee	10.00am
	<i>Member Development Strategy Working Group</i>	12.30am
Mon 2 July	Site Inspections	
Wed 4 July	Scrutiny Committee	10.00am
Wed 11 July	SDF Grant Assessment Panel	10.00am
	<i>Continuous Improvement Group</i>	12.30pm
	<i>Chairman's Group</i>	
Wed 18 July	Development Management Committee	10.00am
	Recreation and Tourism Review Committee	12.30pm
Royal Welsh Show 23 - 26 July		
Mon 6 Aug	Site Inspections	
County Show 14-16 August		
Wed 8 Aug	National Park Authority	10.00am
	<i>Workshop</i>	12.30pm
Wed 22 Aug	Development Management Committee	10.00am
	Scrutiny Committee	12.30pm
Mon 3 Sept	Site Inspections	
Wed 5 Sept	<i>Chairman's Group</i>	9.30am
	Audit and Corporate Services Review Committee	11.00am
	<i>Continuous Improvement Group</i>	1.30pm
Wed 12 Sept	Scrutiny Committee	10.00am
ANPA Members' Induction 18 – 20 September		

Wed 26 Sept	Development Management Committee	10.00am
	National Park Authority	1.00pm
Wed 3 Oct	SDF Grant Assessment Panel	10.00am
	<i>Employee Forum</i>	12.30pm
Welsh Members' Seminar 8-9 October		
Fri 5 Oct	Site Inspections	
Wed 17 Oct	Conservation and Planning Review Committee	10.00am
	<i>Member Development Strategy Working Group</i>	12.30pm
Wed 24 Oct	Development Management Committee	10.00am
	Personnel Committee	12.30pm
Mon 5 Nov	Site Inspections	
Wed 7 Nov	<i>Chairman's Group</i>	9.30am
	Audit and Corporate Services Review Committee	11.00am
	<i>Chief Executive's Performance Review Panel</i>	1.30pm
Wed 14 Nov	<i>Workshop</i>	10.00am
	Standards Committee	12.30pm
Wed 21 Nov	Development Management Committee	10.00am
	Recreation and Tourism Review Committee	12.30pm
Wed 28 Nov	Scrutiny Committee	10.00am
Mon 3 Dec	Site Inspections	
Wed 12 Dec	National Park Authority	10.00am
	<i>Members' Workshop (Budget)</i>	12.00pm
Wed 19 Dec	Development Management Committee	10.00am
	<i>Continuous Improvement Group</i>	12.30pm
2013		
Wed 9 Jan	Site Inspections	
Wed 16 Jan	SDF Grant Assessment Panel	10.00am
	<i>Chairman's Group</i>	
Wed 23 Jan	Development Management Committee	10.00am
	Scrutiny Committee	12.30pm
Mon 4 Feb	Site Inspections	

Wed 6 Feb	National Park Authority	10.00am
	Conservation and Planning Review Committee	12.30pm
Wed 20 Feb	Development Management Committee	10.00am
	<i>Workshop</i>	12.30pm
Wed 27 Feb	Audit and Corporate Services Review Committee	10.00am
	<i>Member Development Strategy Working Group</i>	12.30pm
Mon 4 March	Site Inspections	
Wed 6 March	Scrutiny Committee	10.00am
Wed 13 March	Recreation and Tourism Review Committee	10.00am
	<i>Employee Forum</i>	12.30pm
Wed 20 March	Development Management Committee	10.00am
	<i>Chairman's Group</i>	12.30pm
Fri 5 April	<i>Conservation Area Grants Panel</i>	
Mon 8 April	Site Inspections	
Wed 10 April	Scrutiny Committee	10.00am
	<i>Workshop</i>	1.00pm
Wed 17 April	Development Management Committee	10.00am
	Personnel Committee	12.30pm
Wed 24 April	National Park Authority	10.00am
	<i>Continuous Improvement Group</i>	12.30pm
Mon 29 April	Site Inspections	
Wed 8 May	SDF Grant Assessment Panel	10.00am
	<i>Chief Executive's Performance Review Panel</i>	12.30pm
Wed 15 May	Audit and Corporate Services Review Committee	10.00am
	<i>Member Development Strategy Working Group</i>	12.30pm
Wed 22 May	Development Management Committee	10.00am
	<i>Chairman's Group</i>	12.30pm
	Scrutiny Committee	2.00pm
Mon 3 June	Site Inspections	

Wed 19 June	Development Management Committee	10.00am
	Conservation and Planning Review Committee	12.30pm
Wed 26 June	National Park Authority AGM & Ordinary Meetings	10.00am
	<i>Workshop</i>	1.00pm
Mon 1 July	Site Inspections	