**Chief Executive Performance Review Panel**

**Minutes of meeting held on Wednesday 21st March 2012 1.45pm**

**Green Room**

Present:

Cllr Tony Brinsden Chair of the Authority

Christine Gwyther Vice Chair of the Audit and Corporate Services Committee

Tegryn Jones Chief Executive for item 6

June Skilton Personnel Manager Facilitator

1. Appointment of Chair

Councillor Brinsden was appointed as Panel Chair for the year.

1. Apologies

Councillor Lewis, Vice Chair of the Authority

1. Declarations of Interests

None

1. Minutes of meeting held on 26th October 2011

The minutes were confirmed as a correct record.

1. Exclusion of Press and Public

Resolved that Press and Public be excluded from the meeting.

1. To Review and set targets for the Chief Executive Officer (National Park Officer)

The panel considered a report prepared by the Chief Executive reviewing progress as regards his personal targets for 2011-12. The Chief Executive presented his report and the Panel questioned him on its contents.

The Chair thanked the Chief Executive for his comprehensive report and for his good work.

Resolved:

1. That the panel was satisfied with the progress made against the original targets.
2. That the meeting reconvene at a later date when all 3 panel members can be present to consider and agree targets for 2012-13.

The meeting finished at 2.45pm

Js/19.04.12