

REPORT OF SDF ADMINISTRATOR

**SUBJECT:
SUSTAINABLE DEVELOPMENT FUND UPDATE REPORT**

Background

The Sustainable Development Fund (SDF) is a Welsh Government (WG) initiative to support innovative sustainable projects that develop and test new ways of achieving a more sustainable living for current and future generations. The funding is to support projects that focus on demonstrating practical solutions relevant to environmental, social, cultural and economic aspects of life. Projects can range from locally based to those applying across the National Park or a wider area.

The Pembrokeshire Coast National Park Authority (PCNPA) is responsible for administering the SDF scheme, according to the operational guidelines stipulated by the WG.

The SDF Committee is responsible for considering all applications for financial assistance in connection with the SDF and to monitor and review the scheme

Project Applications

There are three new applications for consideration:

SDF 0343 – A Stitch in Time (PCNPA)

Funding is sought to employ a part time project coordinator for a pilot river catchment based project to control invasive non-native plant species in the Gwaun Valley.

Funding is sought over two financial years: 2014/15 and 2015/16.

SDF 0344 – Marine Code – Caldey Island Buoyage (Pembrokeshire Coastal Forum)

This project seeks funding for the provision and placement of buoys to support the awareness of and adherence to the Marine Code, in the area around Caldey and St Margaret's Islands.

Funding is sought in this financial year: 2014/15.

SDF 0345 – Biomass Firewood Kiln (LM Tree Solutions)

This project seeks funding towards a biomass fuelled firewood kiln that is integral to the sustainable expansion of a local tree surgery business.

Funding is sought in this financial year: 2014/15.

Grant assistance approved for this project will be State aid as defined under Articles 87 and 88 of The Treaty of Rome and would therefore be offered as 'de minimis' aid under the Commission Regulation (EC) No 1407/2013

Project summaries of the three projects above, together with the full applications and supporting documentation are provided in the meeting pack.

Project Changes and Delays

SDF 0339– Dr Beynon’s Bug Farm Phase II

Phase I of Dr Beynon’s Bug Farm project is establishing an education and outreach programme on the importance of insects and also undertaking scientific research in connection with breeding dung beetles for key ecosystems services. This Phase II project, which was approved by the SDF Committee on 8th May 2013, will enable the enterprise to develop into a farm delivering conservation through research, innovation and education. It includes the purchase of a farmstead site in St Davids so that the Bug Farm has a permanent base that will enable expansion of the enterprise to meet demand. Two traditional farm buildings will be renovated into a laboratory/interpretative centre and a controlled temperature dung beetle breeding room with a public viewing gallery. A wheelchair-accessible compost toilet will also be built. These facilities will allow development into an internationally renowned research station, an education resource for residents and tourists and provide a wet weather tourist attraction. The project also aims to restore lowland heath habitat on the farm, creating a linked corridor between two habitats of national importance for biodiversity, i.e. between Dowrog Common Site of Special Scientific Interest (SSSI) and St Davids Airfield (SSSI). It also provides a unique research opportunity into species movements and colonisation of previously isolated habitat patches through conservation grazing on the farm and Dowrog Common.

Dr Beynon was offered a grant of £107,500, subject to compliance with bespoke Grant Conditions on 28th October 2013, once her offer for land and property had been accepted and her solicitors had checked and agreed the bespoke conditions. It was necessary to draw up bespoke conditions and also to place legal charges on Dr Beynon’s personal land and land belonging to Dr Beynon’s Bug Farm Ltd., in order to ensure that appropriate steps were taken to protect public funds and ensure that they would be used for the purposes intended. The grant approval of £107,500 was phased over two financial years (2013-14 and 2014-15) and as it constituted state aid was granted as ‘de minimis’ aid.

Following an enquiry made by Dr Beynon about another source of funding for activities at Dr Beynon’s Bug Farm that were outside the scope of the SDF project, a query was raised about the SDF contributing towards the purchase of agricultural land. It became apparent because there is no provision to use public money to purchase agricultural land under state aid legislation, that in order to demonstrate compliance with European Commission requirements for state aid, an amendment to the overall SDF project finances was necessary. This was necessary to clarify which specific aspects of the much wider project work taking place at Dr Beynon’s Bug Farm, the SDF financial assistance was actually contributing towards. The original financial appendix has therefore been amended so that there can be no ambiguity about whether SDF funding has contributed towards the purchase of agricultural land. The amendments made have been discussed and checked with Welsh Government, as has a revised draft grant award letter and the bespoke terms and conditions. Confirmation has been received from WG that the documentation now makes it quite clear that the purchase of the agricultural land is outside the scope of the project and the Industrial De Minimis

requirements have been clearly set out to avoid confusion. The grant offer of £107,500 remains unchanged but the overall SDF project value is reduced from £563,869 to £298,573 because all agricultural land (even that to be used for conservation and habitat restoration) has been excluded from the cash expenditure listed. This means that the intervention rate has increased from 19% to 36%.

Action: In light of the above information the SDF Committee is requested to ratify the change to project finances and approve the re-issue of the grant offer taking into account the change to project finances.

SDF 0320 – Woodlands and Wetlands Project Manager

Total Project Value	SDF Grant Approved	SDF Grant paid to date
£183,430	£45,000	£23,325

Funding was approved to contribute towards the employment of a project manager by Pembroke 21C, CIC (Community Interest Company). The position was required to further develop a woodland and wetland training programme and volunteering opportunities at a woodland and willow coppice site. Also to realise revenue raising opportunities, establish a sustainable corporate social responsibility scheme and seek opportunities to carry out similar work on other sites.

Since commencement of this three year project in April 2012 there have been a number of difficulties and setbacks, resulting in significant delays in delivery of the originally agreed project outputs/targets.

The CIC is currently recruiting a new Project Manager as the latest of two previous Managers moved on in July 2014. Recruitment, familiarisation with the project and the training requirements for new personnel all impact upon project delivery. Other staff and other funding shortages, compounded by the fact that there has been a shortfall in predicted income from willow sales, have all added to the challenges being experienced and the pressure to achieve predicted outcomes. In addition, the originally identified training provider, viz. TCV (Trust for Conservation Volunteers) ceased to operate in Wales and it took considerable time to organise replacement provision for training trainers. The training programme has therefore not commenced in accordance with original plans. In order to get the project back on track, a fundamental change to the original project plan was requested and agreed. As a result two trainees completed additional higher level (OCN Level 3) training in March 2014 but they still have to receive internal and external verification before they are fully qualified. In the meantime work to develop the training programme is taking place as is further work by three people towards the completion of their Certificate to Teach in The Lifelong Learning Sector qualification. More highly qualified trainers will increase their ability to run suitable courses and also improve the range of courses they will be able to offer.

This change took place within the level of funding originally approved, made possible because the project had not been able to train the number of trainees anticipated. Despite the implemented change the project has still been unable to claim SDF funding based on its estimated expenditure. In 2013-14 SDF funding committed to the project was £22,773 of which £11,097 was claimed and paid.

Site work has also suffered due to the match funding and staff shortages but although work over the winter and spring was behind schedule volunteering work has continued at Kingsmill woodland, Hentland Farm and also at Greenhill Farm, which is an additional site acquired by the CIC. All operational activities will in future be based at Greenhill Farm. Regular work parties have been taking place at all three sites: delivering woodland management, including the control of Himalayan Balsam at Kingsmill, coppicing willow for planting, laying new sheeting and planting willow at Hentland Farm and preparing for and planting a new orchard at Greenhill Farm. Also biodiversity monitoring has taken place in conjunction with the West Wales Biodiversity Information Centre.

The SDF Officer is currently awaiting revised project targets and revised financial information to ascertain whether the project will spend all of its £10,000 of committed funding in 2014-15. There is an outstanding claim for approximately £2,500 being processed at the moment.

SDF 0329 – eduCAT

Total Project Value	SDF Grant Approved	SDF Grant paid to date
£116,871	£59,271	£9,711

The eduCAT (education catalyst) project is engaging with all secondary schools in Pembrokeshire to offer pupils from complete year groups the chance to develop innovative and practical solutions to sustainability challenges, put forward by local businesses or organizations. With guidance they take into account social economic and environmental considerations and develop their ideas into a business plan that is presented back to the challenge setter. Pupils gain new understanding and an opportunity to apply their academic knowledge to real life business situations, whilst developing new skills such as creative thinking and practical understanding of the implications and constraints that climate change may place on their future employers.

Workshop delivery commenced in September 2013 but despite indicated interest from all eight schools, conflicting school priorities, examination pressures, welsh baccalaureate re-structuring and organisational difficulties mean that only half have taken up the offer to date. The project has however delivered eco and sustainability literature suitable for pupils in year 9+ to every secondary school. £24,976 was committed to the project in 2013-14 out of which only £9,711 was paid out.

In an attempt to increase uptake the workshops that initially were only intended for Year groups 11, 12 and 13 have been modified so that school, community and business challenges can be tailored accordingly and offered to other secondary year groups. Modifications to the programme have also been made to take some of the best participants for industry days in conjunction with the challenge setters and to provide teachers with more preparatory and follow up support. Industry days enable pupils to experience a real working environment and further develop skills useful for future employment.

Meetings are planned or are taking place with existing and new challenge setters and potential match funders. Discussions are also being held with Pembrokeshire College and it is possible that if targets for delivery cannot be achieved because schools are unable to take advantage of the workshops on offer, that Pembrokeshire College may take up any spare capacity as they may have more flexibility to accommodate peripatetic education providers.

£20,317 is committed in 2014-15 and the SDF Officer is awaiting detail of revised targets and revised project finances. The SDF Officer is also meeting with the Project Manager on 2nd September 2014, after which it should be possible to ascertain the likelihood of any underspend of committed expenditure this financial year.

Project Progress Update

Summary detail of all current projects and their progress is provided in Annex II. More detail on any project is available upon request.

Annual Report

The annual SDF report detailing fund progress from April 2013 to March 2014 was completed in June 2014. The report was sent electronically to SDF Committee Members. A copy was sent to the Welsh Government for information, although because the SDF grant is no longer hypothecated in the National Park Authority's settlement it has ceased to be a mandatory requirement. For fund administration purposes it is still desirable to annually analyse financial data and fund performance but there is potential to tailor the report and reporting parameters to PCNPA requirements.

In summary £253,613 was paid out to support 21 projects which delivered a variety of sustainability objectives for the benefit of the Pembrokeshire Coast National Park and its communities, also contributing to the Welsh Government's vision of a sustainable Wales.

Summary facts from the report are as follows:-

- £253,613 was paid to support 21 projects (including 4 LGG) in 2013-14
- A balance of £33,018 was carried over to the 2014-15 financial year
- 13 projects were completed during 2013-14 (4 LGGs)
- 2 completed projects had an intervention rate marginally > 50%
- All completed projects delivered one or more objectives of the SDF scheme
- 11 new project applications were approved (4 LGGs)
- 11 projects did not claim all their committed funding – 2 projects by a significant sum
- SDF contributed 26% of total project funding
- The ratio of SDF to other contributions was 1:2.9
- 57% of cash funding for projects came from private sources
- The most common in-kind contributions were from volunteers (39%)

- 20 new project applications were received (including 8 LGGs)
- Projects supported delivered sustainable development across 10 key work areas

Any further information or copies of the report may be obtained from the SDF Officer.

SDF Management

The SDF Officer now reports to the PCNPA Finance Manager. This change in line management has arisen because of a reduction in working hours of the Business and Performance Manager.

SDF Financial position

This financial year (2014-15) the £200,000 ring fence by Welsh Government for SDF Projects was lifted to allow the PCNPA flexibility to manage its reduction in overall funding allocation. As a consequence **£100,000** was the figure allocated to support SDF projects.

This significant reduction in allocation and the fact that there was already an ongoing project commitment of almost £70,000 meant that following an SDF Committee Meeting in January 2014 the entire years funding allocation had already been committed to projects before the financial year actually commenced.

In fact, once all the end of year claims had been received and processed, there was a balance of £33,018 that was carried over to 2014-15. This therefore increased the overall SDF allocation from £100,000 to £133,018. The reason for this and hence the reason that there is now £27,984 available for new projects, is that ostensibly two projects (SDF 0320 and SDF 0329) did not incur the cash expenditure estimated and so both under-claimed the SDF funding committed to them by over £10,000 each. This occurred because project delivery was unable to proceed as originally planned necessitating fundamental changes to the agreed projects.

The table below shows that the three applications under consideration are requesting £41,634 of funding in total, over two financial years. In 2014 -15 they are cumulatively requesting £29,953. There is £27,984 available which means that if all three projects were approved for funding there would be a deficit of £1,969. In reality this is unlikely to be a problem as it is likely that the two projects which did not spend their funding commitment last year will again not spend their commitment this year either, although at this stage the indications are that any underspends would not be as significant as last year. Discussions are taking place with the Project Managers to obtain revised project output targets and as a consequence revised estimated cash expenditure predictions for 2014-15.

Application Reference	Planned 14-15 (£)	Planned 15-16 (£)	Planned 16-17 (£)	Total (£)
SDF 0343	13,637	11,681		25,318
SDF 0344	4,556			4,556
SDF 0345	11,760			11,760
Total	29,953	11,681		41,634

The table below gives a summary financial position for the fund:-

	2012/13 (£)	2013/14 (£)	2014/15 (£)	2015/16 (£)	2016/17 (£)
WAG SDF grant	200,000	200,000	100,000		
Funding carried forward	121,274.7 6	86,631	33,018		
Total Funding available	321,274.7 6	286,631	133,018		
Little Green Grant	7,553.60	4,343	4,500		
SDF Admin costs	0.00	0.00	0.00		
SDF committed spend	254,708.2 0	286,924	105,034	13,977.9 6	
Projects for consideration			29,953	11,681	
Total paid to Projects	227,090.1 4	253,613			
Refund	14,941**				
Balance/Uncommitted	86,631.02	33,018	-1,969		

** SDF 0315 committed funding withdrawn

In total £253,613 of SDF funding was paid out to projects in 2013-14. This figure is a total of the amount paid to the main SDF fund projects and also to those projects supported by the Little Green Grant. The table shows the balance of £33,018 unclaimed funding at the end of the financial year which was carried over into the 2014-15 financial year.

The table also shows that despite this carry over there would be an over commitment (£1,969) of funds for this year if all three projects seeking funding this year are approved.

Also shown in the above table is £13,977.96 already committed to projects in 2015/16 and a further £11,681 requested by one of the projects under consideration. Any project approval for funding beyond the 2014-15 financial year would have to be subject to the availability of funds allocated from the Welsh Government.

A more detailed breakdown of the current financial position can be viewed in Annex 1

Little Green Grant – Funding for a sustainable Pembrokeshire

The **Little Green Grant (LGG)** helps to deliver the fundamental principles of the SDF. Applicants may apply for up to £1,500 towards a project. The grant is administered by Pembrokeshire Association of Voluntary Services (PAVS).

To date two applications have been received and approved this financial year as shown in the table below:

Ref	Project Title	Applicant	Summary Description	Decision	Funding (£)
LGG-42	Dinas Circular Walks Leaflets	Dinas Community Forum	To print 2000 copies of each of six "Dinas Circular Walks" leaflets	Approved	884.00
LGG-43	Warren Wildflower Meadow	ESTEAM	To purchase a brush cutter and turn 0.6 acres into a wildflower meadow	Approved	1,252
				TOTAL	£2,136

There remains £2,364 of funding allocated for LGGs that is as yet not committed. The next application deadline set by PAVS is 5th September 2014.

The following table provides summary detail of the four projects that received support in 2013/14:

Ref	Project Title	Applicant	Summary Description	Decision	Funding (£)
LGG-34	Surplus Food Project	Transition Bro Gwaun	To provide Food Safety Training for volunteers working in the Transition Bro Gwaun café. The café uses surplus food to produce healthy good value meals for the community and visitors.	Approved	£1,450.00
LGG-35	Hilton Court Gardens and Crafts	Hilton Court Project and Crafts	To purchase a variety of learning aids for an outdoor learning programme at the gardens.	Approved	£1,500.00
LGG-38	Picton Castle Gardens Volunteer Project	Picton Castle Trust	To purchase basic gardening tools for everyday use by the volunteers. Used for horticultural activities and environmental	Approved	£1,267.87

			improvements, including the control of non-indigenous invasive species.		
LGG-40	Boundary Fence Provision	Dale Community Forum-Walled Garden Group	To contribute towards the purchase and installation of rabbit proof fencing around Dale community walled garden	Approved	£125.00
				TOTAL	£2,950

A summary of LGG finances is provided in the following table:

	2012/13	2013/14	2014/15
Committed to PAVS for LGG Projects	£6,000.00	£6,000	£4,500
Money committed to approved projects	£7,553.60	£2,950	£2,136
	-		
Balance	£1,553.60	£3,050	£2,364

Dates of Future SDF Committee Meetings

Wednesday 28th January 2015

Wednesday 20th May 2015

Annex I

	SDF Projects	Project value	SDF funding	Intervention rate	SDF paid to date	Planned 12/13	Planned 13/14	Planned 14/15	Planned 15/16
303	Stackpole Gardens Centre Pembrokeshire Mencap Ltd	315301.50	110451.75	35.03%	110451.75	38984.23	0.00	0.00	
313	Newport Community Energy Project Newport Memorial Hall	131744.00	47158.40	35.80%	46713.05	46713.05	0.00	0.00	
314	Development of Building Components for Ty Unnos Coed Cymru	120000.00	60000.00	50.00%	59999.55	36000.00	0.00	0.00	
315	Martletwy Sustainable Community Project LMN 2000	29882.00	0.00	0.00%	0.00	0.00	0.00	0.00	
316	Wise up on Waste Darwin Centre	12789.00	5600.00	43.79%	5066.61	2800.00	3115.00	0.00	
317	Green Apple Cross-Education Green Apple Cross	6230.00	3115.00	50.00%	3115.25	3115.00	0.00	0.00	
318	Guide to Sustainable Tourism in PCNP Greentraveller Ltd	7500.00	3250.00	43.33%	3250.00	3250.00	0.00	0.00	
319	ReFarm Eco Centre Wales	94591.00	46781.00	49.46%	17481.50	17481.50	0.00	0.00	
320	Woodlands and Wetlands Project Manager Pembroke 21C CIC	183430.00	45000.00	24.53%	23324.52	20000.00	22772.97	10000.00	
321	Mobile Application and Integrated Web Interface for Dragonflies WWBIC	8195.00	3968.06	48.42%	3798.36	1674.94	786.64	0.00	
322	Cemaes Himilayan Balsam eradication Project 2012 St Dogmaels Community Assoc.	20453.00	9719.00	47.52%	9431.71	9431.71	0.00	0.00	
323	Economic Valuation of Marine Recreation Activity Pembrokeshire Coastal Forum	41650.00	20650.00	49.58%	20650.00	20650.00	2065.00	0.00	
324	Marine Wildlife Awareness Schools Road Show Pemb Marine SAC	4958.00	2400.00	48.41%	2400.00	1700.00	1600.00	0.00	
325	Walking with Wheels PCNPA	50450.00	21860.00	43.33%	19526.00	12360.00	10338.00	0.00	
326	Wyndrush Wild Meadow Seed Wyndrush Wild Products	14270.40	7135.20	50.00%	7135.20	7135.20	0.00	0.00	
327	Affordable Solar Homes Western Solar Ltd	143000.00	47000.00	32.87%	47000.00	18472.32	28527.68	0.00	
328	Cemaes Himilayan Balsam eradication Project 2013 St Dogmaels Community Assoc.	27260.00	13670.00	50.15%	13217.65	0.00	13670.00	0.00	
329	eduCAT TYF Connect	116870.88	59270.88	50.71%	9710.91	0.00	24976.12	20316.80	13977.96
330	Options appraisal for community regeneration 4CG Ltd	42332.50	10000.00	23.62%	6091.00	0.00	10000.00	3909.00	
331	COCA Polytunnel COCA	6442.00	3474.00	53.93%	3474.00	0.00	3474.00	0.00	
334	Waste Paper and Card to Biomass solid fuel Polypembs Ltd	58645.00	28000.00	47.74%	25000.00	0.00	28000.00	3000.00	
335	Dr Beynon's Bug Farm Phase 1 Dr Beynon's Bug Farm Ltd	25474.38	10727.18	42.11%	9148.14	0.00	10727.18	3579.04	
336	Regency Hall Community Regeneration Regency Hall	74008.00	37872.00	51.17%	36359.42	0.00	37872.00	0.00	
338	Green Key Pilot Keep Wales Tidy	31960.00	15000.00	46.93%	4828.85	0.00	8000.00	10171.15	
339	Dr Beynon's Bug Farm Phase 11 Dr Beynon's Bug Farm Ltd	563869.30	107500.00	19.06%	91787.57	0.00	75000.00	32500.00	
340	Passive Window and Door Manufacturing Area Thomas Joinery Ltd	62010.00	31005.00	50.00%	31004.98	0.00	0.00	17057.60	
	TOTALS	2193315.96	750607.47	10.87	609966.02	239767.95	280924.59	100533.59	13977.96
	SDF Deferred Projects								
	Total								
	Projects for consideration					Planned 12-13	Planned 13-14	Planned 14-15	Planned 15-16
343	A stitch in Time PCNPA							13637.3	11680.95
344	Marine Code - Caldey Island Buoyage PCF							4556.08	
345	Biomass Firewood Kiln LM Tree Solutions							11760	
								29953.38	11680.95

SDF Projects – Summary Table

Annex II

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
0320	Woodlands and Wetlands Project Manager	Pembroke 21C, CIC	Employment of a project manager to further develop a woodland and wetland training programme and volunteering opportunities at a woodland and willow coppice site. Also to further develop revenue raising opportunities, establish a sustainable corporate social responsibility scheme and seek opportunities to carry out similar work on other sites.	<ul style="list-style-type: none"> • CIC is currently recruiting a new Project Manager as the latest of two previous recruits left the post in July 2014. • Funding for a minibus was secured from other sources. • Lease for additional land and buildings at Greenhill farm have been secured. This will be the operational base and a website is currently under development. • Match funding and other staff shortages compounded by a shortfall in predicted income from willow sales are placing strain on outcome delivery. • Regular work parties involving volunteers have been taking place at Kingmill wood, Hentland Farm and Greenhill Farm delivering general woodland management, including control of Himalayan Balsam, coppicing willow and planting willow, planting a new orchard and biodiversity monitoring. • The training programme is significantly delayed because TCV charity operations ceased in Wales. After notification agreement was given to train 	183,430	45,000	23,325

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
				<p>trainers to a higher level. 2 trainers have therefore completed OCN level 3 and have commenced CTLLS. Once their work is verified they will be able to train to OCN level 2.</p> <ul style="list-style-type: none"> • Currently working on development of a training programme to deliver • Sale of firewood is taking place from Greenhill Farm and Foundry House • Work to develop the carbon sequestration benefits of the site has not yet commenced 			
329	eduCAT	TYF Connect	The eduCAT (education catalyst) project takes actual sustainability challenges, which are being experienced by business or public sector organizations, into the County's secondary schools. Pupils are encouraged and helped to develop innovative and practical solutions to the set challenges that take into account social, economic and environmental considerations. With guidance, their ideas will be developed into a	<ul style="list-style-type: none"> • Additional development time was required to change the delivery structure based on the outcome of a pilot, schools timetable and allocation of year group constraints. • Workshop delivery commenced Sept 2013 and has been delivered to 4 out of the 8 secondary schools in Pembs. This is only half the number planned due to conflicting school priorities and organisational difficulties. • Population of the learning guide database commenced and the opportunity heavily promoted to the County's 	116,871	59,271	9,711

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
			business plan that will be presented back to the challenge setter.	<p>secondary schools.</p> <ul style="list-style-type: none"> The teacher's guides have been written and delivered to teachers. 4 industry visits were carried out for winning participants Work is taking place to secure recognition of the eduCAT workshops towards the Welsh Bacallaureate curriculum Eco and sustainability literature has been delivered to every secondary school 			
330	Options appraisal for community regeneration	4CG Ltd	A feasibility study and fully business planned options appraisal exercise will determine how best to deliver commercially viable sustainable development for Cardigan and the surrounding areas. The over-riding intention is to support and future proof the local economy, by provision of the most appropriate facilities to support local businesses and producers and to retain finances and resources locally.	<ul style="list-style-type: none"> Efforts to raise match funding for the study were unsuccessful resulting in a slight revision to the scope of the project agreed. Visioning and consultation has now taken place with the results forming the basis of the brief for the design team The measured survey of all the land and building assets including all underground services is now complete. This is base information for the design team to use to propose viable options for development. Several design iterations 	42,333	10,000	6,091

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
				<p>have been considered and consulted upon.</p> <ul style="list-style-type: none"> • The theme of the overall development will be set around engineering and healthy living • Local history chapter of the report has been written and converted to film format to raise interest and engagement in the visioning process. • All architectural and engineering design is now complete and consultants appointed • Architect due to present the favoured development option. • Completion and full consensus between all Directors and Shareholders on the optimum strategy to pursue is expected by Sept 2014. 			
334	Waste Paper and Card to Biomass solid fuel	Polypembs Ltd	This project collects waste card and paper from local businesses and will process it into an economical biomass fuel. The high performance fuel in the form of small logs or briquettes will be sold	After trials, suitable machinery was identified and ordered. This was installed but claims of capability by the manufacturers were found to be exaggerated. After much trial and considerable modification processing has now commenced and production has proved	36,000	28,000	25,000

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
			locally in bulk or bag form for use in open fires, log burners, aga's and biomass boilers. It offers a real and cost effective alternative to traditional solid fuels.	possible at a viable rate with an acceptable product.			
335	Dr Beynon' s Bug Farm Phase I	Dr Beynon's Bug Farm Ltd	SDF support will contribute to the start- up of an education and outreach programme and also for underlying scientific research to disseminate knowledge and raise awareness of the importance of dung beetles in a sustainable ecosystem. The education and outreach programme will include expert led bug safaris. Research will include a study to map the genetic diversity of dung beetle species and testing beetles for transmissible livestock diseases.	<ul style="list-style-type: none"> • Equipment purchased • Exhibition at Royal Welsh Show • 33 outreach events held to date • Funded research is ongoing. • A new collaboration with the Natural History Museum for testing genetic diversity of UK dung beetles has been established • Field trials for Dung Beetles Direct in conjunction with Farming Connect have been completed • Some educational and promotional material has been purchased but the design and development of other material is ongoing • SB was nominated as a Research Associate of the University of Oxford • TV presenting and appearances continue with 	25,474	10,727	9,148

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
				regularity			
338	Green Key Pilot	Keep Wales Tidy	This project will run a 14 month pilot of Green Key (eco-labelling programme for the tourist industry) in Pembrokeshire. Crucial to the pilot is the development of an IT system, working with 25 local businesses and setting up an Advisory Committee	<ul style="list-style-type: none"> IT contract was awarded and first version of the on-line system is ready for trial, although the trail has been delayed. It should be rolled out to select businesses before the end of Sept 2014. The first development phase provides an easy to use interface that will take participants through the process of green key. To date only 10 out of the target 25 businesses have signed up to take part so a focused effort will take place in Sept 2014 after the busy summer season. Discussions with other countries operating Green Key took place initially. Landsker Business Solutions have been appointed to develop the business and marketing plan 	31,960	15,000	5,160
339	Dr Beynon's Bug Farm Phase II	Dr Sarah Beynon	SDF support will assist the purchase and development of farm buildings to provide a permanent base for development of Dr Beynon's Bug Farm, which will deliver conservation	<ul style="list-style-type: none"> Pre planning application submitted Purchase of buildings completed Dec2013. Architect appointed and plans have been drawn up 	515,796	107,500	91,788

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
			through research, innovation and education and provide a wet weather tourist attraction.	<ul style="list-style-type: none"> • Two outreach events held • Large scale field trials started in conjunction with Uni of Oxford and Uni of Aberystwyth, PSPB, PCNPA and WG • Collaborative work with Bristol Uni and Natural History Museum resulted in hosting a PhD student. There are currently two residential research students. • Glastir application was successful and currently planning conversion to organic. • Conservation work being undertaken with PCNPA assistance towards fencing, hedge and tree planting creating 2 new wildlife corridors • A botanical survey has been undertaken and recorded a number of rare plants (most notably 3 lobed water crowfoot) • Geophysical study also undertaken • Meeting has taken place with sustainable energy consultant 			

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
				<ul style="list-style-type: none"> • Planning application submitted Jul 2014 but still invalid • Building clearance, renovation and repair work to the laboratory, outreach centre and insect breeding rooms have commenced and the compost toilets are under construction. • A self-employed worker with organisational, outreach and research skills has started working 2 days a week • Publicity material and signage is under development • Dr Beynon has also undertaken speaking and presenting at a variety of events and had publicity in the media (local and national) including television appearances. • Dung Beetles Direct had a stand at the Royal Welsh Spring Festival 			
340	Passive Window and Door Manufacturing Area	Thomas Joinery Ltd	The project will maintain and grow a sustainable business. This necessitates increasing manufacturing capability	Project Complete The building work is finished, the extension complete, LED lighting installed and the new equipment	62,010	31,005	31,005

Ref SDF	Project	Applicant	Brief Description	Progress	Total Project Value (£)	Grant Approved (£)	Grant Paid (£)
			and reducing energy consumption and associated costs. It will also safeguard and create employment, contribute to the local economy and provide training opportunities in the manufacture and supply of high quality sustainable products. To achieve these objectives SDF support will contribute towards extending an existing workshop area, putting in place 'greener' energy solutions and modernising a spray shop facility.	for the extended spray shop area successfully installed. The changes have already had a positive impact on the business. Procedures are more efficient and the new spray shop area allows completed items to be despatched more quickly and efficiently. The new timber area allows larger consignments of timber to be ordered for larger contracts. The new lighting has dramatically improved the energy bill and will reduce the carbon footprint of the business.			